



Swampscott Recreation Department Dismissal Contacts

Dear Parents,

This is a reminder to please review and ensure that your child's emergency contact information is current and accurate in your RecDesk account.

Please note that the individuals listed on your child's emergency contact form are the only people authorized to pick up and have your child(ren) released to them. It is important that these names are kept up to date throughout the season.

If you need to add more than two emergency contacts, please add them in the notes section listed on your child's profile on swampscott.recdesk.com. Click your child's name under your household, then click edit to update these fields, see screenshot below.

We know that things happen last minute - if your child is going home with another family or someone else not listed, we will need that in writing the morning of the program either via email or a note given to program staff.

Thank you for your cooperation in helping us keep all participants safe and ensure a smooth pick-up process. If you have any questions or need to make changes to your information, please contact us.

Thank you,

Swampscott Recreation Department

Emergency Contact

Name #1 *

Parent Guardian 1

Mobile Phone *

(781) 555-5555

Name #2

Parent Guardian 2

Mobile Phone

(781) 555-5555

Member Note (General Notes, Disabilities, Food Allergies, etc)

Note

Add in Notes here for additional pick-up contacts.

Maximum 500 characters.

Submit

Cancel